

Township of West Milford, New Jersey  
Governing Body

**REORGANIZATION MEETING AGENDA**

January 3, 2024  
6:30 P.M.

**MEETING**

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Reorganization Meeting was advertised in the Herald News and The Record in its issues of December 19 & 26, 2023 and posted on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

**I. PLEDGE OF ALLEGIANCE**

**II. ADMINISTRATION OF OATH**

- 1) Mayor Michele Dale (January 1, 2024 – December 31, 2027)  
*\*Note - Mayor Dale shall assume the Chair and preside over the meeting*
- 2) Councilman Michael Chazukow (January 1, 2024 – December 31, 2026)
- 3) Councilman David Marsden (January 1, 2024 – December 31, 2026)  
*\*Note - Mayor Dale shall administer the oaths of office*

**III. ROLL CALL**

**IV. ELECTION OF COUNCIL PRESIDENT**

- 1) The Council shall nominate and elect a Council President

**V. CONSENT AGENDA & RESOLUTIONS**

- 1) 2024-001 – Authorizing Passage of Special Consent Agenda for Resolutions 2024-002 thru 2024-020
  - a) 2024-002 – Resolution establishing protocols for nominations
  - b) 2024-003 – Re-establishment of Beautification/Recycling Task Force Committee
  - c) 2024-004 – Re-establishment of Emergency Management Council
  - d) 2024-005 – Re-establishment of Fire Board of Review
  - e) 2024-006 – Re-establishment the Heritage Committee
  - f) 2024-007 – Re-establishment of Municipal Alliance Committee

**PUBLIC COMMENT PERIOD**

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- g) 2024-008 – Re-establishment of Safety Committee
  - h) 2024-009 – Re-establishment of Shade Tree Advisory Committee
  - i) 2024-010 – Re-establishment of Stormwater Pollution Prevention Team
- 2) Resolutions Pertaining to Policies and Financial-Related Issues
- a) 2024-011 – Annual Meeting Notice
  - b) 2024-012 – Annual Health Board Meeting Notice
  - c) 2024-013 – Official Newspapers for the Township of West Milford
  - d) 2024-014 – Establishing a Cash Management Plan
  - e) 2024-015 – Provide for the Hours of Collection of Taxes
  - f) 2024-016 – Rate of Interest to be Charged on Unpaid Taxes & Improvement Assessments
  - g) 2024-017 – Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
  - h) 2024-018 – Release of Executive Sessions Minutes
  - i) 2024-019 – Best Practices Surplus Policy
  - j) 2024-020 – Affirm Civil Rights Policy

## VI. APPOINTMENTS

- 1) Municipal Officials – As Required By Code – Mayor with Advice & Consent of Council
- a) 2024-021 – Township Administrator/Municipal Clerk
  - b) 2024-022 – Deputy Clerk
  - c) ~~2024-023 – Chief Financial Officer~~
  - d) 2024-024 – Director of Public Safety
  - e) 2024-025 – Director of Public Works
  - f) 2024-026 – Director of Community Services & Recreation
  - g) 2024-027 – Director of Planning and Building
  - h) 2024-028 – Fire Commissioner
  - i) 2024-029 – Deputy Fire Commissioner
  - j) 2024-030 – Fire Marshall
- 2) Professionals – As Required By Code – Mayor with Advice & Consent of Council
- a) 2024-031 – Township Attorney
  - b) 2024-032 – Municipal Auditor
  - c) 2024-033 – Township Engineer
  - d) 2024-034 – Municipal Housing Liaison
  - e) 2024-035 – Municipal Judge
  - f) 2024-036 – Municipal Prosecutor
  - g) 2024-037 – Public Defender

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- 3) Volunteer Fire Companies – Mayor with Advice & Consent of Council
  - a) 2024-038 – Appointment of Members to the Volunteer Fire Companies
  
- 4) Boards, Committees and Commissions

\*The **Council** may make nominations from the floor for various boards, committees and commission

  - a) Americans with Disabilities Act Committee – Council Liaison
  - b) Americans with Disabilities Act Committee – Citizen Members
  - c) Beautification & Recycling Committee (Advisory) – Council Liaison
  - d) Beautification & Recycling Committee (Advisory) – Citizen Members
  - e) Building Standards Board – Council Liaison
  - f) Community Services (Parks) & Recreation Committee (Advisory) – Council Liaison
  - g) Community Services (Parks) & Recreation Committee (advisory) – Citizen Members
  - h) Economic Development Commissions – Council Liaison
  - i) Economic Development Commission – Local Business Representative, Citizen Member 1
  - j) Fire Department Board of Review – Council Member
  - k) Fire Chiefs Association – Council Liaison
  - l) Friends of Wallisch Homestead – Council Liaison
  - m) Greenwood Lake Bi-State Commission – Commissioners (2)
  - n) Health Board Advisory – Citizen Members 1, 2, 5
  - o) Heritage Committee (Advisory) – Council Liaison
  - p) Heritage Committee (Advisory) – Citizen Members
  - q) Insurance Committee – Council Liaison
  - r) Insurance Committee – Citizen Members
  - s) Lakes Committee – Council Liaison
  - t) Municipal Alliance Committee – Council Liaison
  - u) Municipal Alliance Committee –
    - 4 Citizen Members
    - 1 Business Representative
    - 1 Civic/Volunteer Organization Representative
    - 1 Health Care Professional
    - 1 Media Representative
    - 1 Member of an Organization Involved in Reducing Substance Abuse
    - 1 Religious/Fraternal Organization member
    - 1 Senior Citizen Member
  - v) Planning Board – Class III Member – Council Liaison
  - w) Planning Board – Class IV Alternate 1
  - x) Senior Citizen Advisory Committee – Council Liaison
  - y) Senior Citizen Advisory Committee – Citizen Members 3,4,5,6,8
  - z) WM77 TV Commission – Council Liaisons (2)
  - aa) WM77 TV Commission – Citizen Members 3, 4
  - bb) Zoning Boards of Adjustment – Citizen Members 1, 2 & Alternate 1

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- 5) Boards, Committees and Commissions  
The **Mayor** may announce appointments to various boards, committees and commission
  - a) Economic Development Commission – Citizen Member 2
  - b) Environmental Commission – Citizen 2, 4, Alternate 1
  - c) Heritage Committee Advisory – Township Staff Member
  - d) Historic Preservation Commission – Citizen Members Class A, Class B, Class C
  - e) Library Board of Trustees – Citizen 4
  - f) Planning Board – Class II Township Official
  - g) Planning Board – Class IV Citizen Member, Class IV Alternate 1
  
- 6) Miscellaneous Appointments
  - a) 2024-039 – Appoint HIF Commissioner
  - b) 2024-040 – Appoint JIF Commissioner & Safety Delegate
  - c) 2024-041 – Appoint NJSEM Commissioner
  - d) 2024-042 – Appoint Public Agency Compliance Officer
  - e) 2024-043 – Appoint Representative to Passaic County Solid Waste Advisory Council
  
- 7) Appointments to the Council Subcommittee
  - a) Autumn Lights Festival – Council Members (2)
  - b) Board of Education Committee – Council Members (2), Alternate (1)
  - c) Independence Day Celebration Committee – Council Members (2), Alternate (1)
  - d) Facilities Committee – Council Members (2)
  - e) Fire Department Board of Review – Council Member
  - f) Forest Stewardship Plan Committee – Council Member

## **VII. ACTION ITEMS**

- a) 2024-044 – Attorney
- b) 2024-045 – Auditor
- c) 2024-046 – Bond Counsel
- d) 2024-047 – Labor Counsel
- e) 2024-048 – Engineer and Engineer Open Space Matters
- f) 2024-049 – COAH Compliance & Monitoring
- g) 2024-050 – Planner
- h) 2024-051 – Septic Plan Review Services
- i) 2024-052 – Continuing Disclosure Agent Services
- j) 2024-053 – Tax Appeals
- k) 2024-054 – Risk Manager

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## VIII. PUBLIC COMMENTS

## IX. MAYOR, COUNCIL COMMENTS

- 1) Mayor
- 2) Councilwoman Erik  
Councilman Chazukow  
Councilwoman Lichtenberg  
Councilman Goodsir  
Councilman Conlon  
Councilman Marsden
- 3) Administrator
- 4) Attorney

## X. ADJOURNMENT

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